

Notes for Authors

For publication in “World of Mining – Surface & Underground” the editorial department requires:

- The text – in German or English – of a maximum length of 12 DIN A 4 (about 3200 to 3500 words) pages total text length – not including illustrations and tables – as files (*.doc or *.docx) and an additional PDF-file.
- Illustrations as individual files (formats: *.cdr, *.xls, *.tif or *.jpg – uncompressed), high-gloss photos (colour or black and white) and – if available – as individual files (formats: *.tif or *.jpg – uncompressed). Halftone image files (*.tif, *.jpg) should have at least 300 ppi at a width of approx. 13 cm. Illustrations embedded in Word cannot be processed;
- A photograph of each author (passport photograph), high-gloss, colour, or a corresponding image file (formats: *.tif or *.jpg – uncompressed);
- Brief CV of all – maximum three – authors, including academic titles, full names, address, telephone and fax numbers and e-mail address, if available.

Files can be submitted to the editorial department via e-mail to redaktion@gdmb.de

1 Legal requirements

With the submission of the paper to the editorial department, the copyrights will be transferred to the GDMB Verlag GmbH. The authors agree to the following conditions for publication:

- ✓ The paper must be released for publication by the author’s company / agency / institute.
- ✓ The paper has never before been published anywhere in its current version and has not been submitted elsewhere for publication and will not be submitted elsewhere for publication, unless it is not accepted for publication by this publisher; a later subsequent publication is subject to approval by the publisher.
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- ✓ The editorial department has the right to make editorial changes and truncations.
- ✓ The author is responsible for the content of the paper.

In the case of several authors the main author must ensure that all authors agree to the above-mentioned conditions. A maximum of three authors will be named in the publication.

2 Text

2.1 Language

Papers must be written in a manner that does not require any revision in terms of language usage. For the journal “World of Mining – Surface & Underground” contributions may be written in German and in English. Publications in a single language are possible upon agreement.

2.2 Title of the paper

The title must express the content of the paper, brief and to the point. It should contain no more than 10 words with a total of approx. 70 characters, brief subtitles are acceptable.

2.3 Authors details

The publisher requires the academic titles, the complete first names and last names of all authors, the exact address of the office or institute or company or, in the case of emeriti/retirees only – the home address. Telephone and fax numbers as well as e-mail addresses are also required. If a part of the address is to be left unpublished, please notify the publisher.

A separate file containing a short vitae of the authors of approximately 40 to 50 words, including the professional career and the current position is to be submitted in a separate file in text format (body copy). A colour high-gloss passport photograph of each of the up to three authors (300 dpi at a width of 13 cm) or a corresponding image file must also be submitted.

If the content of the paper was presented in a lecture, a corresponding note has to be included. Footnotes should be avoided. The publisher will place the addresses or lecture notes appropriately.

2.4 References / Quotations

The authors are responsible for the correctness of quotations and references.

Quoted literature (illustrations, publications in journals, patent specifications, lectures and unpublished papers) must be marked in the text by means of successive numbers in square brackets. The names of the authors must be written in small caps.

Example:

“... as described by BAUMANN [1] and MUELLER [2]”.

2.5 Bibliography

Only those references mentioned in the text will be included. Quotations must be unambiguous and sufficiently comprehensive to enable someone to order the publication at a library without further queries. References are to be limited in number to those absolutely necessary (max. 12 quotations.) Quotations in script other than Latin must be transcribed. The title of the paper must also be translated into German and added in pointed brackets.

The last name of the authors must be typed in small caps; volume numbers are to be typed in bold letters. References are to be collected in numerical order at the end of the manuscript and must correspond in all detail to the following examples:

2.5.1 Journal articles – Sequence

- [1] KELTSER, D. & WELLMER, F.-W. (1993): Is the Introduction of a 3-dimensional Coal Reserves/Resources Classification Desirable? – Zt. der Förderer d. Bergbaus u. d. Hüttenwesens, **2**: 11-13, 1 Abb.; Berlin.

2.5.2 Books – Sequence:

- [2] HAEFNER, F., SAMES, D. & Voigt, H.-D. (1992): Wärme- und Stofftransport – Mathematische Methoden: 626 S., 280 Abb.; Berlin (Springer) – ISBN 3-518-07625-6.

2.5.3 Chapters from collected editions – Sequence:

- [3] DEGENS, E.T. & ROSS, D.A. (1976): Strata-bound metalliferous deposits found in or near active rifts. – In: WOLF, K.-H. (Ed.): Handbook of strata-bound and stratiform ore deposits; Amsterdam (Elsevier).

2.6 Text layout

For more clarity, the text should be divided into paragraphs with subheadings. However, excessive outlining is to be avoided. The outlining must be numerical.

2.7 Text and formulae

For German texts, the orthography defined in the latest edition of the Duden applies. For English texts, the orthography defined in the latest edition of the Oxford English Dictionary applies.

For formulae, the following standards apply: DIN 1313: Notation of physical equations, DIN 1304: Letter symbols for physical quantities, and DIN 1338: Writing and typesetting of formulae. Used symbols must be explained directly following the equation. In the case of multiple equations, they should be marked with consecutive numbers in round brackets, in order to facilitate proper allocation.

3 Comments and footnotes

Comments and footnotes are generally not permitted. However, if they are indispensable they must be numbered; the numbers must be superscript and inserted at the corresponding location in the text (without brackets). The comments and footnotes themselves must be listed on separate sheets of paper (or as separate files). Do not use the footnote or endnote function of your word processing software.

4 Publication

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The editor must receive the manuscripts at least ten weeks prior to the planned or agreed date of publication. The editor will then check the manuscript revise it upon acceptance and produce a galley proof which will be send to the author for final corrections.

The authors will not receive any fees.